

ATTENTION 6th GRADE PARENTS

You Are Invited
to serve on the 2018-2019



Williams Middle School PTA Board

*J.W. Williams Middle School PTA Nominating Committee is seeking interested individuals to serve on the 2018-2019 Board. No previous experience required; just a willingness to serve. Meetings are typically held in August, September, November, February, April & May on a weekday morning. Please circle all positions for which you are interested and return this form to the **Williams Middle School front office by March 9, 2018.***

NAME: _____

Elem School: _____

Phone: _____

Email Address: _____

OFFICERS:

President: Preside at all meetings. Coordinate the work of the officers and chairmen.

Vice President: Coordinate a program for the students. Determine local legislative issues & needs.

Secretary: Record the minutes of all meetings.

Treasurer: Maintain the financial records of the association. Provide reports at board and general meetings.

Parliamentarian: Advises the president on parliamentary procedure. *(Appointed by the newly elected president.)*

CHAIRMEN:

Arts in Education: Runs the Reflections art competition.

Communications: Communicates PTA related activities to local media, parents and students.

Council Delegate: Attends Rockwall ISD Council of PTA meetings and reports back to the Board.

Directory: Creates the student directory for Williams.

First-Day Packet: Collates forms from PTA members to send home with students on the 1st day of school.

Fundraising: Raise funds for the PTA. Traditionally, we just send home a letter asking for donations.

Membership: Recruits people to join PTA and processes their memberships.

Parliamentarian: Advises the president on parliamentary procedure.

Perfect Attendance: Recognizes students having perfect attendance each semester.

Spirit Wear Sales: Designs and sells spirit wear.

Teacher Appreciation: Coordinates refreshments on early release days and a luncheon in December and May.

Volunteer Coordinator: Coordinates volunteers for school functions, the library, the copy room, and PTA committees.

Questions? Contact a member of the 2017-2018 J.W. Williams Middle School PTA Board.

Kristy Moore, President
schoonerred@aol.com

Toby Kernan, Secretary
t_kernan@yahoo.com

Linda Trahan, Vice President
linda.trahan@sbcglobal.net

Lesli Johnson, Treasurer
Lesli95@aggienetwork.com